



# 2024 USA DIVING JUNIOR NATIONAL CHAMPIONSHIPS

## BID INFORMATION

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### EVENT OVERVIEW

The USA Diving Junior National Championships serve as the premier junior competition for USA Diving. Top junior athletes from across the United States will contend for individual national titles in 1-meter, 3-meter, and Platform events. The 2024 Junior National Championships may also serve as an international event and team selection qualifying opportunity. USA Diving is accepting bids from interested hosts for 2024.

Facilities for consideration must be able to host a large group of athletes, coaches, and officials. USA Diving will require a facility with a minimum of four 1-meter and four 3-meter springboards, and 5-, 7.5- and 10-meter platforms. In addition, facilities with dryland training opportunities will be preferred.

### DATES OF FACILITY USE / COMPETITION

The USA Diving Junior National Championships will be held over 9 competition days, with a minimum of TWO practice days prior to the first day of competition.

**PROPOSED DATES (please include the dates you would prefer to host the event from the end of July to beginning of August 2024):**

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*(example: July 25-August 4, 2024)*

### BID PROCEDURE

**Bids must be submitted to the USA Diving national office by January 31<sup>st</sup>, 2023.** Bids must include a fully completed bid application, photographs of the venue inside and outside, and a cover letter. USA Diving reserves the sole right to extend the deadline pending acceptable review of bid submissions. Dates are subject to approval by USA Diving.

Please email bids to: Olivia Rosendahl at [oliviari@usadiving.org](mailto:oliviari@usadiving.org).

## USA DIVING PROVIDES

- Distribution of meet and entry information
- USA Diving event sanction
- Event insurance
- USA Diving Official Travel Partner to provide hotel blocks
- Event Medals
- Logo and brand guidelines
- Event Registration platform and deadlines
- Schedule of events
- Colorado Timing Equipment
- FINA or USA Diving certified judges
- Medical Staff
- USA Diving event staff
- Ticket Distribution
- Event Signage

## LOC PROVIDES

- Meet Information
- Preliminary budget to USA Diving
- Post-Event Report
- Security (if applicable)
- Check-In area
- Medical area
- Coach/Staff hospitality
- Equipment – computers, tables, chairs, etc.
- Administrative supplies
- Wired and wireless internet access
- Awards stand with decorations
- Public Address system
- Lifeguards
- Designated area for judge seating
- Support personnel (table workers, runners, ushers, etc.)

## ADDITIONAL INFORMATION

- A. Local Organizing Committee retains:
  - \$23.44 per entry fee and \$45 per late entry fee
  - Program advertising and sales
  - Percentage of ticket revenues
- B. USA Diving retains:
  - The sole right to grant sponsorships (includes venue and off-site promotion and advertising) for the event
  - The sole right to license meet name and/or logo
  - The right to approve/reject any local event partners/sponsors
- C. If selected, the Local Organizing Committee must agree to USA Diving's event agreement for the awarded event

**\*\*USA Diving reserves to amend any of the above details as it sees fit.**

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### HOST INFORMATION

Host Organization: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

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### CLUB PARTNERSHIP WITH SPORTS COMMISSION AND/OR VISITORS BUREAU

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Bid applications submitted from groups working in partnership with a local sports commission or Convention and Visitors Bureau will be preferred, as this partnership will assist with event marketing/promotion, volunteers, etc. Please list your local sports commission contact and note the support they can offer to the event.

Sports Commission or CVB name: \_\_\_\_\_

Contact person(s): \_\_\_\_\_

Type of support (please attach additional pages of support information):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If diving clubs need assistance partnering with a sports commission or CVB, please contact Olivia Rosendahl at the USA Diving national office for assistance: 323-620-8067 or [oliviari@usadiving.org](mailto:oliviari@usadiving.org).

## FACILITY INFORMATION

Facility: \_\_\_\_\_ Indoor or Outdoor: \_\_\_\_\_

Facility Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address: \_\_\_\_\_

Is facility in compliance with requirements of the Americans with Disability Act?      Yes      No

Please list other events scheduled to take place at the pool during the 2023-2024 season (swim meets, camps, etc.) as this may help us promote the event and schedule events accordingly.

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

Event Title: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Brief Description (# of participants, type of activity): \_\_\_\_\_

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### Diving Equipment

Does the facility have a separate diving well? \_\_\_\_\_

Number of 1-meter boards: \_\_\_\_\_ Type of boards: \_\_\_\_\_ Age: \_\_\_\_\_

Number of 3-meter boards: \_\_\_\_\_ Type of boards: \_\_\_\_\_ Age: \_\_\_\_\_

Ability to add additional springboards:    Y / N

Type of stands: \_\_\_\_\_ Short stands or tall: \_\_\_\_\_

Platform levels: \_\_\_\_\_ Width of 10-meter: \_\_\_\_\_ Length of 10-meter: \_\_\_\_\_

Width of 7.5-meter: \_\_\_\_\_ Width of 5-meter: \_\_\_\_\_

Platform surface: \_\_\_\_\_ Age: \_\_\_\_\_

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**Water**

Pool depth under... 1-meter: \_\_\_\_\_ 3-meter: \_\_\_\_\_ Platforms: \_\_\_\_\_

Type of surface agitation: \_\_\_\_\_ Normal water temperature: \_\_\_\_\_

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**Seating**

Permanent seating capacity: \_\_\_\_\_ How many seats profile to diving boards: \_\_\_\_\_

Can additional temporary seating be added? \_\_\_\_\_

**Dryland**

Does your facility have dryland training center/area? If so, please describe (please list number of trampolines, dryboards, belts, or anything else that may be relevant).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Miscellaneous**

What kind of computer scoring system does the facility use? \_\_\_\_\_

Does facility have a video board? \_\_\_\_\_

Briefly describe the following areas of the facility in terms of room size, number of people each area can accommodate and distance from the diving well:

Meet management area: \_\_\_\_\_

Hospitality area: \_\_\_\_\_

Training/medical area: \_\_\_\_\_

Locker rooms quantity: \_\_\_\_\_

Does the facility currently have (a) signage or other promotional materials from partners or sponsors and/or (b) any agreements with vendors (e.g., food and beverage vendors) that give those vendors exclusive rights? If so, please explain :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### EVENT HISTORY

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Please list other diving events, specifically larger scale, your group has hosted in the past (if any):

Event Title: \_\_\_\_\_ Dates/Year: \_\_\_\_\_

Event Title: \_\_\_\_\_ Dates/Year: \_\_\_\_\_

Event Title: \_\_\_\_\_ Dates/Year: \_\_\_\_\_

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### MEET HEADQUARTERS HOTEL

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USA Diving's hotel partner, J Team Management will work to set up all room blocks for the USA Diving Junior National Championships. Host is required to utilize J Team Management for this event.

Please list below the hotels that you would recommend J Team Management contact to set up room blocks for this event and indicate which hotel you would suggest serve as the meet headquarters:

Please list the closest hotels to the pool:

Suggested Headquarter Hotel/Distance to Pool: \_\_\_\_\_ / \_\_\_\_\_

Other Hotels/Distance to Pool: \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_ / \_\_\_\_\_

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### TRANSPORTATION

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Closest airport/Distance to the pool? \_\_\_\_\_ / \_\_\_\_\_

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### QUESTIONS TO ADDRESS IN COVER LETTER

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Please answer the following questions on a separate page(s) and attach it to your final application.

1. How will you make this event special for the participants who will be attending?
  2. Please include any additional information that would assist USA Diving in evaluating your bid application.
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### BID REQUIREMENT AGREEMENT

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**I acknowledge that I have read and agree to comply with all bid requirements and other information stated in this Information Packet.**

Applicant Signature

Local Organizing Committee Representative:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date