



## 2025 U.S. Gymnastics Championships and National Congress & Tradeshow

### BID INFORMATION

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#### EVENT OVERVIEW

The U.S. Gymnastics Championships is a four-day competition involving the top gymnasts in the United States. This event will host junior and senior level athletes in Men's and Women's Artistic Gymnastics. All participating athletes are vying for a berth on their respective National Teams to represent the United States in national and international competitions. There will be approximately 425 athletes, coaches, judges and staff coming from around the country to participate.

In conjunction with the U.S. Gymnastics Championships, USA Gymnastics will hold an annual National Congress and Trade Show. Upwards of 2,000 gymnastics professionals from around the country come together annually for a three-day educational conference and trade show.

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#### TELEVISION

USA Gymnastics will broadcast this competition on network television with its broadcast partner NBC Sports. USA Gymnastics will bear the production costs associated with the broadcast.

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#### HOST / PARTNER

Due to the high level of visibility created by this competition, a unique relationship is formed between the host city and USA Gymnastics. A partnership with USA Gymnastics, the city, CVB, sports commission, venue and hotel are necessary for a successful event.

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#### BID PROCEDURE

Interested parties should provide the following information:

- Confirm interest in hosting the event
- Proposed venue with availability for requested dates
- Hotel options with available room block
- Partners that would be involved in hosting the event

Please notify Scott Cole, Director of Event Operations ([scole@usagym.org](mailto:scole@usagym.org)) of your interest and copy Grace Schumacher, Event Coordinator ([gschumacher@usagym.org](mailto:gschumacher@usagym.org)).

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#### SCHEDULE OF EVENTS

U.S. Gymnastics Championships	2025
Load-In	Sunday August 24, 2025
Setup	Monday August 25, 2025
Training	Tuesday August 26, 2025
Training	Wednesday August 27, 2025
Men's Day 1 Competition	Thursday August 28, 2025

Women's Day 1 Competition	Friday August 29, 2025
Men's Day 2 Competition	Saturday August 30, 2025
Women's Day 2 Competition	Sunday August 31, 2025
Load-Out	Monday September 1, 2025

<b>National Congress &amp; Tradeshow</b>	<b>2025</b>
Decorator Move In	Tuesday, August 26, 2025
Setup, Registration, and Pre-Conference Meetings	Wednesday, August 27, 2025
Setup, Registration, and Pre-Conference Meetings	Thursday August 28, 2025
Congress and Trade Show	Friday August 29, 2025
Congress and Trade Show	Saturday August 30, 2025
Congress and Trade Show	Sunday August 31, 2025
Load out and Meetings	Monday September 1, 2025

## HOTEL

A graduated room block as shown below will be needed with a peak of 1,150 rooms with **800** doubles and a total of 5,770 room nights. It is ideal for the room block below be held at a single hotel. It is preferred that the hotel block is located within walking distance. USA Gymnastics housing partner will contract with the hotel directly on behalf of USA Gymnastics and will handle all reservations.

	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Single	0	5	25	75	150	300	350	350	250	200	1705
Double	5	10	100	250	400	700	800	800	600	400	4065
Total Rooms	5	15	125	325	550	1000	1150	1150	850	600	5770

### Hotel Concessions:

- Commissionable rate AND \$16 rebate per room night
- 3 week cut off
- No attrition
- 1 per 40 comp (applied to Master bill as a credit)
- Comp Suites
- Upgrades to Suites
- Discounted Staff/Judges Rooms (STAFF RATE)
  - Rate to Include breakfast (if breakfast is not already included in the rate)
- Comp Internet for Guests
- Comp Parking for Staff (if parking has a cost)
  - Discounted Parking Cost for Participants
- Discounted or Comped Meeting Space
  - Possible Meeting Space Needed (if not available at the venue) – TBD

*\*Must advise USA Gymnastics of any other city-wide events that may impact our event.*

### VENUE SPECIFICATIONS

This event needs three facilities in close proximity to each other and the hotels. In many situations the Competition Arena, Auxiliary Training Venue, and National Congress & Trade Show can be in the same facility. This event will need a modern arena for competition meeting the following specifications:

### **Competition Arena**

- Competition Floor Area: 85 ft. wide x 200 ft. long with a minimum 40' ceiling height.
- Additional Floor Space: 2500 sq.ft. on one side and end for production and media
- Spectator seating: 10,000 minimum
- 1000 Comp All Session Tickets in P2 and or P6
- LED video and ribbon boards and control room
- Hospitality Area for up to 200 guests
- Auxiliary Rooms: Adequate space for locker rooms, judges' meetings, production office, and catering.
- Television Parking Area: Space for production trucks, generator, uplink, and office trailers.
- Location for a Fan Fest pre and or post event for up to 2000 fans

### **Auxiliary Training Venue**

- Floor Area: 20,000 sq. ft.
- Ceiling Height: 26 ft.

### **National Congress & Tradeshow**

- Meeting Rooms – Rooms of varying size accommodating from 100-500 theater style with A/V
  - 2 Meeting Rooms (450 classroom/schoolroom)
  - 3 Meeting Room (450 theater)
  - 3 Meeting Room (300 theater)
  - 5 Meeting Room (225 theater)
  - 5 Breakout Meeting Rooms
- Exhibition Hall:
  - Space minimum of 100,000 square feet
  - Area to conduct registration in close proximity to exhibit hall.
  - Minimum 20 ft. ceiling height
  - One (1) Show Office
  - Two (2) move-in days
  - One (1) move-out day
  - Three (3) operation days
- Ballroom for Hall of Fame Luncheon (600)
- Meeting rooms for pre and post conference meetings

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### **USA GYMNASTICS RESPONSIBILITIES**

- All aspects of the competition including athletes, coaches, judges and event staff
- Travel expenses for the staff and judges
- Gymnastics equipment and podium
- Gymnastics community volunteers
- Gym Club / Grassroots marketing assistance
- Athlete medical
- Television Broadcast

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### **HOST RESPONSIBILITIES**

- Facility and equipment
- Operational personnel and services
- In-house video production staff
- Marketing and Promotions
- Additional athlete medical – organized through USA Gymnastics Medical Team
- Assistance in securing favorable hotel rates

- Ground Transportation
- Participant, Media, Volunteer and VIP Hospitality